

STEELE ELEMENTARY PTA MEETING AGENDA



Tuesday, February 9, 2016
6:00-7:30 pm
Auditorium

- **Welcome & Introductions** (President Ann Shiveley) 5 minutes
 - Round Robin: Everyone give their name, kids' names, grade, teacher
- **Reading of January Minutes & Approval** (Secretary Sarah Allen) 1 minute
- **Steele Update and Q/A** (Principal Kevin Greeley and Teachers) 25 minutes
- **Reports of Officers and Standing Committees** 45 minutes
 - Finance
 - Fundraising and Events
 - Volunteers
 - Garden Committee
 - Family Programs and School Activities'
 - Communications Committee – Presentation of Survey Results
- **New Business**
 - PTA Succession Planning Update (Ann Shiveley) 10 minutes
 - President's Update (Ann Shively) 10 minutes
 - PTA Funding Request (*attached*)
- **Volunteer Recognition** (All) 5 minutes

Next Meeting: Tuesday, March 8, 2016

Adjourn – Social Gathering

PTA FUNDING REQUEST APPLICATION 2015/16

This process will be used for all funding requests that fall outside of this school year's budgeted expenditures.

Name, phone number and email address of group or individuals making request:

Marilyn Kopperud, Music Teacher, marilyn.kopperud@dpsk12.org
720-424-3720

Date of request (recommend submit request at least six weeks before funds are needed):

1/26/2016

Date of event or by when funds are needed:

A.S.A.P. for classroom use

Amount of the funding request:

\$1327.00

1. Detailed description of what this funding will purchase/be used for, including the name of any vendors who would be involved:

Yellow Flip form and music staff area rug
to match existing ones.

2. List all estimates gathered so far, including vendor name:

Wenger Corporation: Flip form \$800. Wenger Corp 1-800-493-6437
Rug (music staff) \$527.

3. Please list all resources that would be needed (for example: How many volunteers? Do you need paid staff? Do you need use of Steele facilities? Etc.)

None

4. What issues or opportunities specific to Steele will be addressed through the purchase of these goods/services?

Every music class will benefit from more seating space on flip forms and from music staff area rug.

5. How many/which Steele students will benefit from the purchases from this funding?

See above (No. 4)

6. How will the goods/services purchased with this funding help the PTA achieve its mission (mission statement: <http://www.steelepta.org/about.html>)?

7. What are the expected key outcomes? Please include how outcomes will be measured and by what date(s):

Expectation is that immediately students will appreciate more seating on flip form and area rug.

8. If PTA does not fund this request, from what other sources can funding be sought?

My regular budget.

Please submit this form in PDF format to steelesecretary@gmail.com (we recommend submitting at least 6 weeks before the event is to take place or the purchase is to be made).