

PTA FUNDING REQUEST APPLICATION 2014/15

This process will be used for all funding requests that fall outside of this school year's budgeted expenditures.

Name, phone number and email address of group or individuals making request:

Kim Kobernusz & EB PTA Committee

Date of request (recommend submit request at least six weeks before funds are needed):

9/2/2016

Date of event or by when funds are needed:

Early Fall Sept/Oct 2014

Amount of the funding request:

\$3,000

1. Detailed description of what this funding will purchase/be used for, including the name of any vendors who would be involved: Event Rental, Prizes, Materials for signs, Food, Supplies (trash bags etc) Tickets
2. List all estimates gathered so far, including vendor name: \$2507 spent last year
3. Please list all resources that would be needed (for example: How many volunteers? Do you need paid staff? Do you need use of Steele facilities? Etc.) 100 volunteers, school grounds, Cynthia's support w/ Tables, Chairs, Trash Cans etc.
4. What issues or opportunities specific to Steele will be addressed through the purchase of these goods/services? Community Outreach/Community Building, Fun – Free 1st of year kick off for pure fun
5. How many/which Steele students will benefit from the purchases from this funding? 100% all students, families, staff and faculty are invited to festivities.
6. How will the goods/services purchased with this funding help the PTA achieve its mission (mission statement: <http://www.steelepta.org/aboutpta.htm>)? By building and supporting the community.
7. What are the expected key outcomes? Please include how outcomes will be measured and by what date(s): The day of the event we will get an idea of how many community members participated and hear the feedback and comments that are shared.
8. If PTA does not fund this request, from what other sources can funding be sought? Individual Parents.

Please submit this form in PDF format to steelesecretary@gmail.com (we recommend submitting at least 6 weeks before the event is to take place or the purchase is to be made).

PTA EXECUTIVE BOARD DECISION

Approved Declined